



BOB RILEY  
GOVERNOR

STATE OF ALABAMA  
DEPARTMENT OF MENTAL HEALTH  
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REGION III - RCS  
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KATHY E. SAWYER  
COMMISSIONER

MEMO

2 - 20 - 2004

TO: FORDYCE MITCHEL, DMR  
HENRY ERVIN, PERSONNEL

FR: SUSAN STUARDI, RCS III

RE: CSS III/ KATHI ALLEN

As I understand it, Kathi's employment with DMH/MR will end on 2/27/04 unless we are able to offer her a position. We would like to move her into the CSS III position that is likely to be vacated by Mickey Groggel.

If there is not time before the 27<sup>th</sup> to change classifications for Daphne Rosalis (to central office) and Mickey Groggel (to QE), can we extend Kathi's employment as an HTC III for the next few weeks until all of this can be resolved? RCS III does currently have the funds to pick up her salary until these reclassifications are complete.

Please let me know as quickly as possible. Thank you.

